

## **Community Preservation Committee Minutes**

**Date: January 12, 2022**

**Time: 7:30 PM**

**Place: Zoom Virtual Meeting**

Members Present: Didi Chadran, Pam Marston, John Lee, Arielle Jennings, Doug Thornton, Michelle Lauria, Beth Williams, Jo Ward

Guests: Jeff Boudreau, John Mark Walker

Meeting was convened at 7:34 pm.

1. Roll Call, Sound Check were done. Preamble, Rules for Participation, and Reminder that meeting materials are available online and that this meeting is being recorded were read by Didi Chadran.
2. Public Comment Period – Jeff Boudreau spoke regarding the dock project proposal. Feels this project doesn't meet the scope of CPC projects. He does not see how this "preserves" the community. He feels that it is instead a capital expenditure and should be brought to Town Meeting as a Warrant Article. Expanded docks would benefit just a handful of boat owners, not the general citizenry. Adding more docks would encourage more motorboats on the pond. He encourages CPC to consider our original charter and turn this project down.
3. Review Minutes from 12/15/2021 Meeting – Minutes were approved, as amended. John Lee abstained, as he did not attend this meeting.
4. Treasurer's Update - John Lee reported that he has no budget changes since his November update. More money to be distributed by the Commonwealth. No date or figures yet known. John just received latest output from Town Hall.
5. Discussion and Deliberation of FY2023 Applications
  - a. Safety Improvements for Harvard Park – Questions had been brought up at a prior meeting as to whether this project was maintenance or capital improvement. We received the following from Stuart Saginor (Community Preservation Organization). With that response, we requested that the amount be adjusted to cover the sidewinder and picnic tables.

“Unfortunately, most of the tasks for this project seem to be “maintenance.” You have to replenish mulch from time to time, and that is a maintenance cost. You have to replace broken hardware on swings from time to time, and protective coatings and cables also have to be replenished. These are all maintenance tasks that are the responsibility of the town's general fund, and CPA can't ever be used for maintenance. CPA funds are for capital improvements only. But based on what you sent, it would seem that the replacement of the sidewinder is the only thing that rises to the level of a capital

improvement. If the picnic table/benches were the kind that were permanently installed and anchored to the ground, rather than moveable, those would also qualify. Mulch, landscape fabric and replacing hardware on equipment that is already installed certainly appears to be maintenance.”

#### 6. Vote Tally & Next Steps

<b>Requesting Organization</b>	<b>Application/ Funding Title</b>	<b>Mass CPA Category</b>	<b>Requested Amount</b>	<b>CPC Funded</b>
Harvard Fire Department	Fire Reports Preservation	Historic Preservation	\$11,495.00	\$11,495.00
Harvard Historical Commission	Shaker Herb House	Historic Preservation	\$58,500.00	\$58,500.00
Parks & Recreation	Completion of Town Docks	Open Space & Conservation	\$25,000.00	\$25,000.00
Parks & Recreation	Mooring/Raft Anchoring System	Open Space & Conservation	\$30,000.00	\$30,000.00
Parks & Recreation	Safety Improvements to Harvard Parks & Playgrounds	Open Space & Conservation	\$36,000.00	\$10,352.00
Open Space Committee	Community Harvest Project APR	Open Space & Conservation	\$100,000.00	\$100,000.00
Open Space Committee	Still River Woods	Open Space & Conservation	\$50,000.00	\$50,000.00
Harvard Town Hall	Civil War Tablet Restoration	Historic Preservation	\$11,774.50	\$11,774.50
Town Hall	Preservation of Historic Documents	Historic Preservation	\$21,480.00	\$21,480.00
Town Hall	Town Hall Debt	Historic Preservation	\$48,000.00 estimated	\$48,000.00
MAHT	Affordable Housing	Affordable Housing	\$37,700.00 estimated	\$37,700.00
CPC	CPC Expenses		\$2,500.00	\$2,500.00
		<b>TOTAL:</b>	<b>\$432,449.50</b>	<b>\$406,801.50</b>

#### 7. Other Business

#### 8. Action Item Recap

- a. Jo Ward will pass on CPC concerns regarding plowing of Willard Lane using CPC funds. Adjust will need to be made.
  - b. John Mark Walker to get sworn in.
  - c. Didi to draft CPC entry to Town report.
  - d. Didi to contact Open Space Committee regarding APR documentation.
  - e. Pam Marston to contact Julie Doucet to get on Agenda for Select Board to present CPC Summary for FY2023 Warrant Articles.
9. Adjourn. – Meeting adjourned at 9:20 pm.

Important Upcoming Dates:

- Jan. 5 - Feb. 2, 2022: Finance Committee and Select Board budget review meetings
- Feb. 11, 2022: All financial warrant articles are due to the Town Administrator by noon.
- \* February 23, 2022 – CPC Meeting
- Mar. 1, 2022: Finance Committee budget and recommendations due.
- Mar. 15 and 22, 2022: Select Board budget review.
- Apr. 6, 2022: Finance Committee finalizes budget recommendations.
- Apr. 19, 2022: Budget book sent to print.
- May 14, 2022: Annual Town Meeting

