

## **Community Preservation Committee Minutes**

**Date: December 16, 2020**

**Time: 7:30 PM**

**Place: Zoom Virtual Meeting**

Members Present: Didi Chadran, Beth Williams, Doug Thornton, Fran Nickerson, Jo Ward, Stacia Donahoe, Michelle Catalina

Absent: John Lee, Pam Marston

Guests: Bob O'Shea – Parks & Rec, Dan Daly – Park & Rec, SusanMary Redinger – School Committee

Meeting was convened at 7:31 pm.

1. Roll Call, Sound Check were done. Preamble, Rules for Participation, and Reminder that meeting materials are available online and that this meeting is being recorded were read by Didi Chadran and Pam Marston.
2. Public Comment Period: No public comment.
3. Review Minutes from 11/18/2020 Meeting: Minutes unanimously approved.
4. Application Overview Discussion and Q&A – Bob O'Shea & Dan Daly presented the top 3 projects from Parks & Rec.
  - Bare Hill Pond Boat Rental Kiosk Upgrade: Parks & Rec (Bob O'Shea): Requesting \$5,000. Two upgrades needed for Boat Kiosk resource.
    - Automation between CivicREC & the Key Cabinet, so registration doesn't have to manually be transferred to the kiosk. Bob is currently looking for volunteer help to assist in the integration between the 2 pieces of software.
    - Add magnetic locks to some or all the keys. This would be an upgrade from the key cabinet manufacturer. Upgrade 2 rows. If these 2 software upgrades are less than anticipated, Parks & Rec would use the remaining budget towards additional paddleboards. Parks & Rec is planning to use the kiosk this winter for snowshoes & poles for use on local & conservation trails.
  - Harvard Park Feasibility Study: Athletic Field Planning Subcommittee (Parks & Rec – Dan Daly): Requesting \$30,000. Fields are overused leading to poor conditions. Many stakeholders with unclear "ownership" and jurisdiction. Park & Rec is looking to take a lead role to identify what's possible. Requesting a professional consultant to research, assess & evaluate the Harvard Park (GIS Map 8, Lots 21.1, 21.2, and 21.3) property to identify & recommend prospective & additional recreational uses, including estimates of the cost for development, as well as establishment of a development plan.

Wetlands may limit options. Explore use of rest of property (possible practice field). Study would cover lot 21.1.

- Bare Hill Ponds Woods Feasibility Study: Athletic Field Planning Subcommittee (Parks & Rec): Requesting \$20,000. Requesting a professional consultant to research, assess & evaluate the “Bare Hill Pond Woods” property (GIS Map 22A, Lots #8-13). Parcel should be explored for potential new use (possible hiking trails, possible softball field, etc.). In well-head area. Some topography challenges.

5. Treasurer’s Report: None
6. Other Business: None
7. Adjourn: Meeting was adjourned at 8:43 pm.

Next Meeting January 20, 2021