

# Community Preservation Committee

## March 15, 2017

Attendees: Didi Chadran, Beth Williams, Michelle Catalina, John Lee, Ron Ricci, Pam Marston

Guests: John Mark Walker

Absent: Jo Ward, Park & Rec representative

The meeting convened at 7:34 PM.

Minutes from February 22, 2017 meeting were approved, as amended.

1. Treasurer's Update: Estimated FY18 Unreserved fund balance of \$342,738.41, using estimated FY17 collections and estimated 15% State reimbursement. With current requests, estimated 10% FY18 appropriations and CPC expenses of 294,871.00, the estimated FY18 Unreserved Fund balance is \$202,679.91. No change from last month.
2. Status Review of ATM Submission: All Town Warrants Articles have been submitted. Tim Bragan had a question regarding the FinCom report for the Town Book. Didi will follow up with Julie Doucet to check on whether the report we submitted had made it into the Town Report. We also assigned the following Warrant Articles to be read at Town Meeting:
  - a. Article 33 – Preservation of Town Records – Pam Marston
  - b. Article 34 – Conservation Commission, Conservation Fund – Jo Ward
  - c. Article 35 – CPC Affordable Housing Reserves – Ron Ricci
  - d. Article 36 – Payment of Debt on Town Hall Renovation – John Lee
  - e. Article 37 - CPC Funds, Administrative Expenses – Beth Williams
  - f. Article 38 - Continuation of Bromfield Stone Wall Project – Didi Chadron/John Lee
3. April 4<sup>th</sup> Joint BOS/CPC Meeting: There will be a joint meeting on April 4<sup>th</sup> with the Board of Selectmen for John Mark Walker's appointment to the CPC Committee to complete Deb Thomson's term of office.
4. Harvard Representative to the CPA Legislative Action Committee: The Community Preservation Coalition asked that each community designate one representative to act as a liaison with the Coalition and their community to facilitate getting information disseminated towards future CPA legislation. Beth Williams volunteered and was approved for this position for Harvard's CPC.
5. Advance Planning on CPC Distributions: Ron Ricci has proposed that a joint meeting be held between the Board of Selectmen, Finance Committee, Conservation Commission and CPC to discuss dedicated funding towards long term planning for land acquisition. The Master Plan

Survey has shown that Conservation is a priority for the Town. It was also suggested that we hold joint meeting in April, May, and June with various other boards towards long term planning.

6. Other Business:

- a. Park & Rec Representative – None as of yet. CPC has been without a Park & Rec representative for over 2 years now. Michelle Catalina has sent emails to Park & Rec, but received no responses. Various strategies were suggested as to how to get representation from Park & Rec. Michelle will speak with Stu Sklar, who is the Selectmen representative to Park & Rec, regarding this lack of important representation to CPC.
- b. Historic Commission has approved Pam Marston to act as their project manager/overseer for the stone wall project.
- c. Municipal Affordable Housing Trust – Ron Ricci's term expires on June 30<sup>th</sup>. We discussed replacements.

Open Action Items:

1. Didi to follow up with Julie Doucet regarding Fin Com Report.
2. Didi and John Lee to schedule meeting with other boards this summer towards long term planning.

Next CPC meeting scheduled for April 19, 2017.

Meeting was adjourned at 8:55 pm.