

Minutes of the May 26th, 2022 Online Harvard Cable Access Committee Meeting

Approved 6/16/22

Committee Members Attending: Nick Browse (chair), Robert Curran (vice chair), Chris Jones (recording secretary), David Henderson

Others Attending: Brittany Blaney (Station Manager),

Called to order at 4:03 PM

Public Comment: none

Proposal for Upgrade to Upper Town Hall:

- Brittany has solicited quotations from Unique Media System. The original quote came in at \$5,500. The committee requested additional items so that the adjusted quote is now at \$6,450. Nick thinks we should execute the contract soon so that the work will be done soon.
- At present, we will use the existing microphones at town hall because it's not known how many we may need. Robert suggested that Brittany train the town boards, perhaps through a quick video, to speak into the microphones during meetings.
- Robert made a motion to accept the amended quotation of \$6,450 from UMS. The motion passed unanimously.

May 31st Personnel Board Meeting:

- The meeting is at 10:00 AM and Nick and Brittany will attend.
- Marie Sobalvarro suggested that if the responsibilities of the Station Operator position have changed, then the pay grade may change as well.
- Brittany does not want to hire a person under the old job description because the quality of the programming would decline.
- Robert believes that the new job description identifies what the station needs, and that the job has evolved and changed over the last three years. The responsibilities have accelerated. Nick asked if there was anything we wanted to highlight for the Personnel Board. Robert emphasized the expanded responsibilities of the position that reflect the reality of change in HCTV's value to the town. Brittany is confident she has evidence to support any of the changes in the job description.
- If the grade of the position goes up, Hristina's pay will increase for the remaining time she is with the station.

The meeting adjourned at 4:33 PM

The next meeting is scheduled for June 16th at 5:00 PM.