

TOWN OF HARVARD

Capital Planning and Investment Committee

Minutes

Meeting Date: December 19, 2016

Meeting Place: Town Hall

Members Present: Debbie Ricci, Heidi Frank, Teresa Jardon, Alice von Loesecke, Patty Wenger, Tim Bragen

Meeting Time: 8:19 AM

Minutes of December 5th were reviewed and approved as amended.

There was no public comment.

Review/Updates of Capital Plan

- Fire pond repairs are now at \$50,000 per year for five years.
- Stone wall project has been removed. It is not on Town owned land.
- Preservation of Town Records removed. CPC voted last week to fund this.
- The Bromfield School ramp project has been split into two items. FY18 is at \$30,000 for the study/design of the project, and FY19 is at \$120,000 for the construction/repair of the ramp.
- Bromfield House painting was removed from Capital Plan.
- There was discussion regarding the replacement of locks on all school classroom doors for FY18 and FY19. Based on the actual amounts given to the School recently, the numbers are lower than what was submitted. Patty will look into this more, and we will discuss further at next meeting.

FY18 Capital Submission ratings for the committee

Fire Alarm System	80
Dump Truck	78
Ambulance	91
Ambulance Stretcher	84
COA Van	48
Replace School Locks	87
Upgrade Science Room	64
Renovate MS Bathrooms	76
Ramp Design	84

- There was discussion regarding the COA van submission for FY18. The newer van from the state has been reliable as of date and we will be informed of any

- changes to this. We will not fund the van for FY18 but will do so at a later year and understand its importance to the Town.
- There was discussion regarding the upgrade to the science rooms. Since two rooms have been done, the Committee felt it would be helpful to take a look at the actual costs' breakdown of these rooms. Patty will inquire regarding this information.

Calendar Jan/Feb

January 9 at 8:15 AM
January 23 at 8:15 AM
January 30 at 7 PM
February 7 at 7:30 AM
February 13 at 8:15 AM

Major projects to be debt funded have been added to Capital Fund Projections Sheet.

Conservation Committee has no request now because no commitment to a piece of land. The Capital Fund cannot fund a fund, it can only fund projects.

Liaison Reports:

Fire Ponds Report lists 23 ponds rated in order of need. The top 4-5 ponds will be taken care of first (with the first \$50,000) and then carried out by rating in future years. Maintenance to the ponds once repaired are listed in a report as well.

Meeting adjourned at 10:05 AM

Respectfully submitted by Heidi Frank