

## **Town of Harvard Capital Planning and Investment Committee Minutes February 18, 2014, Town Hall**

Members present: Keith Cheveralls, Marie Sobalvarro, Alan Frazer, David Kassel, Lorraine Leonard, and Tim Bragan

The meeting was called to order at 9:05 a.m.

Marie presented a revised supplemental five-year capital plan to the CPIC for large capital projects.

The CPIC then discussed new language drafted by Tim for a Town Meeting warrant article recommending financing of a new front end loader for the Department of Public Works via a capital exclusion. Alan made a motion to accept the new language. The motion was seconded by Marie and carried unanimously.

The CPIC then discussed a language change recommended by the Finance Committee to the CPIC bylaws concerning the threshold for considering capital project submissions to the Capital Plan. The CPIC had voted on February 6 that the bylaw state that capital projects must be at least \$20,000 in value **or** (changed from “and”) have a life span of at least five years.

The Finance Committee recommended that the language be further changed to “...at least \$20,000 in value **and/or** have a life span of at least five years.” Alan moved to adopt the Finance Committee’s recommended language change. David seconded the motion, which carried unanimously

The CPIC then discussed two proposed warrant articles submitted by the Hildreth House Improvement Committee. One of the proposals recommended an expenditure of \$158,000 under the direction of the Board of Selectmen and the Council on Aging for design development regarding the proposed renovation of the Hildreth House for its continued use as a senior center.

The second proposed warrant article would authorize an expenditure of an estimated cost of between \$6,000 and \$12,000 to repair the existing parking lot at the Hildreth House for safety purposes. The CPIC took no action on either article.

Keith, Marie, and Alan commented that the proposed articles had been submitted too late in the CPIC’s schedule to be evaluated and that the Committee did not have sufficient time or information to evaluate the articles. David noted that the CPIC did review a previous submission from the HHIC for a \$3.7 million renovation project for the Hildreth House, before voting to defer the project to a future year.

A motion was made and seconded to adjourn the meeting at 9:40 a.m.

Minutes respectfully submitted by David Kassel