

Minutes of the Harvard Broadband Committee Meeting February 3rd, 2017 (Volunteer Government Room)

Committee member Attendees:

- Noyan Kinayman (Chair)
- Olivier Beauchemin
- Matt Caulfield
- Christopher Roy
- Jim Dowson (Secretary)

A quorum was met, having 4 of the required members in attendance. Maribeth Marcello was absent.

The Meeting was called to order at 7:50pm, and the Agenda was briefly reviewed.

Motion made by Matt Caulfield, and seconded by Olivier Beauchemin to approve the minutes for January 26th, 2017. The motion was approved unanimously, without objection.

Reports from Committee Members

- Noyan Kinayman reported on discussion with the BoS Vice Chair (Stu) about their expectations for the Committee's report, and the Warrant requirements.
- Jim Dowson reported on an email exchange with a citizen, expressing concern about details of the future financing plan. Jim took the action to meet and explain that the next Warrant vote is independent from a decision to fund the project.
- Noyan Kinayman and Olivier Beauchemin reported on an introductory meeting with *Light Tower*. It was discovered that there are 144 available fiber strands through parts of the Town (aerial). The vendor offered to present their capabilities at a future Committee meeting.

Motion made by Olivier Beauchemin, and seconded by Christopher Roy to invite *Light Tower* to present at a future Committee meeting. The motion was approved unanimously, without objection.

The team reviewed the content needed for the BoS report.

Questions: (Action taken by Olivier Beauchemin)

1. What are the legal timing requirements for the creation of the MLP after the second approval?
2. What are the options for the governance model for the MLP? (what is the reporting relationship, etc.)
3. Clarification of the filing and legal reporting costs

Motion made by Christopher Roy, and seconded by Matt Caulfield to have Jim Dowson and Noyan Kinayman finalize the agreed upon content and save it to the Google Drive for final checks by the Committee. The motion was approved unanimously, without objection.

The next meetings will be held:

- Friday, February 17th, 2017 (Volunteer Government Room)

Meeting adjourned at 9:40pm. Motion made by Olivier Beauchemin, and seconded by Christopher Roy. The motion was approved unanimously, without objection.

Respectfully submitted, Jim Dowson

APPROVED by majority vote at February 17, 2017 HBBC meeting. (Maribeth Marcello abstained due to absence)