

**Harvard Board of Health Meeting Minutes**  
**Tuesday, November 29, 2016**  
**Town Hall**

*Board Members present:* Tom Philippou, Libby Levison, Sharon McCarthy; Chair  
*Attending:* Ira Grossman, Fire Chief Sicard and Pat Natoli, Laura Vilain (Harvard Press reporter)

*Ms. McCarthy called meeting to order at 3:05 p.m.*

**NEW BUSINESS**

**Discussion – CERT Trailer**

Mr. Philippou made a motion to co-fund the purchase of a CERT trailer for the storage of public health emergency supplies with funds coming from an existing grant for the amount of \$5695. Ms. Levison seconded the motion. Unanimously approved. The Fire Department is contributing approximately \$1900 in supplies.

The issue of sheltering during an emergency was brought up. Ms. Natoli noted that Barbara Hilton, a town resident, is the shelter lead. Currently the sheltering of animals requires the use of facilities in Littleton.

**Report - Budget**

Ms. McCarthy updated Board regarding on-going discussions with the Planning Board, ConCom, and ZBA on a combining hours from the other groups into the Clerk position in order to make it more marketable. Also discussed was cross-training the Clerk and Administrators in similar positions to assist with vacation / sick time coverage.

Ms McCarthy still need to meet with Chair of Planning Board and Chair of FinCom to move this forward.

**OLD BUSINESS**

95 Old Mill Rd update – Tim Bragan sent a registered letter: some time ago. Mr. Grossman informed board that according to Tim Bragan the return post card has not been received at Town Hall. The Board is unable to proceed as a result.

Gross alpha testing – Mr Grossman to contact Tim Bragan on status of re-testing.

56 Old Mill Rd update – Title 5 inspection report is deficient. Ira to follow up with homeowner.

**Permits**

- 100 Depot Rd – new construction
- 216 Old Littleton Rd – new system

**Approval of Minutes**

Minutes for the following meetings were approved:

- October 25, 2016
- November 8, 2016
- November 17, 2016.

**FOLLOW UP**

Ms. McCarthy needs to talk to Minuteman Home Care to check on services provided to the town.

Mr. Philippou is to check on permits and fees paid by trash haulers and to update board on status of stable permits.

**Adjournment**

Mr. Philippou moved to adjourn the meeting at 4:35 p.m. Ms. Levison seconded; voted, aye, unanimous.

The next scheduled board meeting is Tuesday, December 13, 2016 at 2pm.

*Respectfully submitted,  
Sharon McCarthy, Chair*