

**Harvard Board of Health Meeting Minutes**  
**Town Hall, Upstairs Meeting Room**  
**Thursday, February 14, 2019**  
**Approved: February 26, 2019**

*BoH Members present:* Libby Levison, Chair; Sharon McCarthy; Tom Philippou.

*Attending:* Ira Grossman, Health Agent, Nashoba Associated Boards of Health; Alison Flynn, Board of Health ("BoH") Clerk; Chris MacKenzie, Ducharme & Dillis Civil Design Group; Lori Bolasevich, Finance Director; Roger Martinkus, RN.

Ms. Levison called meeting to order at 2:02 p.m.

**PUBLIC COMMENT-** None.

**NEW BUSINESS**

a. Meet and Greet with new Finance Director, Lori Bolasevich- Ms. Bolasevich came to meet the BOH.

b. 68 Still River Road: Local Upgrade Approval requests- Mr. MacKenzie presented local variance and Local Upgrade Approval Requests as described in his letter of December 11, 2019, for Plan 5781-SDS. Mr. Grossman expressed concern with the request for a less than 12 inch separation between the inlet and outlet and the seasonal high groundwater, and indicated that he thinks it's possible to get the full 12 inch separation without raising the plumbing. Ms. Levison made the motion for approval of the variances and local upgrade approval requests with the provision that if they are able to get the 12 inch separation without changing the plumbing, they do so. Ms. McCarthy seconded. All were in favor.

Mr. Grossman noted that the submitted plan and variance request letter does not address setback variances needed from the newly adopted well regulation. The BOH members discussed potential concerns with the well being located so close to the street and the leach field so close to the abutter. Mr. Grossman confirmed that he can include requirements for the well casing during the well permitting process. The members also discussed that the Innovative and Alternative system will provide advanced treatment of the effluent, and that the small lot, with poor soil and wetlands, has extremely limited options for the location for the septic system. Mr. Philippou made the motion to grant variances for the well, contingent on Mr. Mackenzie sending notice of the new well to the abutter via certified mail, and giving the abutter 10 days to object; Ms. Levison seconded. All were in favor.

c. 187 Prospect Hill: Discussion of Title 5 Inspection Report & Water Quality Test- Mr. Grossman advised that he received a Title 5 Inspection Report which included water results from a treated system where the original water exceeded the nitrogen limit of 5 mg/l. Ms. McCarthy made the motion to require a deed notification be recorded which requires testing for Coliform bacteria, Nitrate, Nitrite and Ammonia of the pretreated and treated drinking water, twice a year, with results submitted to the BOH; Mr. Philippou seconded. No further discussion was needed. All were in favor. Ms. Flynn and Mr. Grossman will draft a letter advising the property owner of the same.

d. Clerk and Health Agent Update

- Ms. Flynn advised the Board that the Betterment Agreement for 8 Willow Road was executed. Ms. McCarthy and Ms. Levison executed the Betterment Notice.
- Ms. Flynn provided the members with the most recent Year-to-Date budget report.
- Ms. Flynn reminded the BOH members that their ethics training certificates need to be submitted to the Assistant Town Clerk.
- Mr. Grossman reminded the BOH members that he is scheduled to be in court regarding 28 Deerfoot Trail on 2/19/19.

**OLD BUSINESS**

a. Consider revisions to the Local Upgrade Conditions form- The BOH members decided to include an additional instruction on the form for clarity. Mr. Grossman and Ms. Flynn will revise the form accordingly.

b. Update re status of EAT Proposal (due 4/26/19)- Ms. Flynn reported that she received a quote from Guardian, and received a recommendation for a vendor from Katrina Stanziano (at the Office of Health and Medical Preparedness). The BOH members requested that she reach out to Ms. Stanziano's vendor for an additional quote.

c. Continued review of draft tobacco use regulation- The members agreed to table this discussion until the first meeting in March.

d. Continued review of draft marijuana regulation- Ms. Flynn advised that Ms. McBee has not had the opportunity to send her revised comments for review. Mr. Philippou confirmed that once Ms. McBee's comments are received, he will reach out to Ms. Sbarra at MAHB for clarification. Ms. Levison noted in her review of the Coil Bros. community host agreement that communication with the Board of Health and Schools was not included. Ms. Flynn will draft correspondence to the Select Board requesting this be considered for future community host agreements with marijuana establishments.

e. Continued discussion regarding long-range planning- Ms. Levison suggested this topic be tabled to be discussed at length at a separate meeting in late September or early October. It was agreed that scheduling for this meeting would be discussed in September.

f. Continued discussion regarding scheduling of Spring talks- Ms. McCarthy reported that she was in contact with UMASS School of Medical Zoology to retain Dr. Rich or a colleague for a Tick Talk on April 4<sup>th</sup> or April 11<sup>th</sup>. Ms. Flynn will confirm Upper Town Hall Meeting Room availability. Ms. Levison indicated she will invite Community Nurse, Tamara Bedard, once a date is established. Ms. Flynn advised of her communications with Ticked Off regarding ordering additional tick removers. Options for personalization of the tick removers and cost was discussed, and it was decided that Ms. Flynn will order 150 blank removers now and confirm the possibility of order 100 more at the same price once the FY20 funds come through.

g. Continued discussion regarding Opioid Talk sponsored with the schools- Ms. McCarthy advised that Mike Hugo is set to speak on March 5th. Ms. Levison advised that the ER physician she hoped would be available to join Mr. Hugo, is not, but Jason Cotting, EMS Director, might be available. The BOH members discussed publicity efforts to be achieved, including taking out a small ad or preparing a Letter to the Editor for The Harvard Press, running a slide on the public access cable station, and posting to Next Door. Ms. Flynn and Ms.

McCarthy will prepare a flyer and distribute it throughout Town, and will request the assistance of Mr. Garreffo to circulate it throughout the NABH communities.

h. Update from the Transfer Station Committee- Mr. Philippou provided an update from the Transfer Station Committee. It was also agreed that Ms. Flynn will work with Ms. Levison to update the Transfer Station Committee website during her BOH hours.

i. Update from the MVP Committee & report from MVP Agricultural Workshop- Ms. McCarthy provided an update from the MVP Committee, including the recent Agricultural Community Workshop,.

j. Report from “Safe at Home” Forum- Ms. Levison provided a report regarding her participation of the “Safe at Home” forum. It was also established that Ms. Flynn will keep empty sharps boxes in the BOH office to make available to residents. Once filled, the residents will hand-deliver them to NABH and provide the \$5.00 fee directly to NABH.

k. Discussion regarding preparing the 2019 Emergency Dispensing Site (EDS) Plan- Ms. Levison offered to review and revise this plan for discussion at a future meeting.

l. Review Action Items- Action items were reviewed.

## **PERMITS**

- Septic- there were no septic permits reviewed or issued.
- Waste Haulers-
  - Baker Commodities- The BOH members reviewed the application and agreed on issuance of a permit.
  - Waste Not- The BOH members reviewed the application and agreed on issuance of a permit. The BOH members also considered Mr. Tully’s request for an exemption to allow for pick-up at Seeds of Faith, Ayer Road, at 6 a.m. Ms. Levison made the motion to allow this exemption for 2019; Mr. Philippou seconded. All were in favor.
  - Waste Management of Massachusetts, Inc.- The BOH members reviewed the application and agreed on issuance of a permit. Ms. Flynn will request in the cover letter that the notice to customers which indicates Waste Ban Materials were visible also list the BOH contact information as a resource to customers.
  - Mitrano Removal Services- The BOH members reviewed the application and agreed on issuance of a permit.
  - Fiore- The BOH members reviewed the application and agreed on issuance of a permit. Ms. Flynn will request in the cover letter that the notice to customers which indicates Waste Ban Materials were visible also list the BOH contact information as a resource to customers.
  - Republic Services- The BOH members reviewed the application and agreed on issuance of a permit. Ms. Flynn will request in the cover letter that the notice to customers which indicates Waste Ban Materials were visible also list the BOH contact information as a resource to customers.
- GW Shaw & Son- Ms. Flynn advised that the supporting documentation is not complete. The BOH members asked that she reach out to Mr. Stevens one more time and let him know the application will next be reviewed in three weeks. Stable, including discussion regarding permit application timeline & consideration of “no changes since prior year”

response- The members discussed the suggestion of Ms. Klein to include a “no changes since prior year” response on the application and agreed to its inclusion. Mr. Philippou made the motion that applications with such response can be approved by Ms. Flynn without BOH review; Ms. Levison seconded. All were in favor. It was also agreed that Ms. Flynn should e-mail all applicants from 2018 to request their submittal of 2019 permit applications.

- 240 Still River Road- the stable permit application was reviewed and approved by the BOH members.
- 252 Bolton Road- the stable permit application was reviewed and approved by the BOH members.

### **APPROVAL OF MINUTES-**

Mr. Philippou made the motion to approve the draft minutes of January 22, 2019, as amended; Ms. McCarthy seconded. The vote was unanimous.

Ms. Levison made the motion to approve the draft minutes of January 29, 2019, as presented; Mr. Philippou seconded. The vote was unanimous.

**ITEMS FOR THE NEXT AGENDA-** Items for the next agenda were discussed.

**ADJOURNMENT-** Ms. McCarthy moved to adjourn the meeting at 4:09 p.m.; Mr. Philippou seconded. The vote was unanimous.

***Respectfully submitted,***

***Alison Flynn, Clerk***

### ***Documents Referenced:***

- Agenda
- Draft minutes of 1/22/19 and 1/29/19
- “Streets” file for 68 Still River Road
- Title 5 Inspection Report for 187 Prospect Hill Road
- Betterment Notice for 8 Willow Road
- Year-to-Date Budget Report
- Permit application package of Baker Commodities
- Permit application package of Waste Not
- Permit application package of Waste Management of MA
- Permit application package of Mitrano Removal Services
- Permit application package of Fiore Trucking
- Permit application package of GW Shaw & Son
- Permit application package of Republic Services
- Stable permit application of 240 Still River Road
- Stable permit application of 252 Bolton Road