## Minutes

## Board of Assessors Town of Harvard

Meeting Date:

Tuesday, December 13th, 2016

Called to Order:

2:30 pm 3:15 pm

Meeting Adjourned: Members Present:

Debbie George, Peter Warren (Member Cynthia Russo not

present)

Other(s) Present:

Becky Boucher (RRG), Erin Baker

The minutes from the November 15th meeting were approved.

## **Ongoing Business:**

- 1. The Board of Assessors (BOA) Reviewed the Assessors' calendar. All items are being completed timely.
- 2. November sales report reviewed
- 3. Annual Report, in progress

## New Business:

- 1. Periodical Inspections BOA noted inspections are in progress
- 2. Motor Vehicle Abatement Reports signed by BOA
- 3. Motor Vehicle Commitment Reports Reports signed by BOA
- 4. Personal Statutory Exemption Report Reports signed by BOA
- 5. Senor Work Off Report Reports signed by BOA
- 6. Final Tax Rate Form Signed by BOA
- 7. Real Estate, Personal Property and Special Assessment Commitments, Warrants for FY18 Actual Tax Bills Signed by BOA

FY2018 Chapter Land Application Appeal

106 East Bare Hill Road – Amendments were made to the application regarding land classification - BOA Approved amended application

A tentative date and time were set for the next meeting of the Board on January 17th, 2016 at 2:30pm