

Minutes **Board of Assessors** **Town of Harvard**

Meeting Date: Thursday, March 19, 2015
Called to Order: 4:00pm
Meeting Adjourned: 4:36pm
Members Present: Don Graham, Joe Theriault (acting Chair)
Other(s) Present: Linda Couture, Amanda Belliveau,
Absent: Debbie George, Harald Scheid

The minutes from the February 19th were approved

Ongoing Business:

1. The Board reviewed the Action Item List
2. Linda Couture reviewed the Assessor's Calendar and the current monthly assessment and sales data.
3. The Draft BOA policies manual review was moved to the April meeting

New Business:

1. The Board reviewed the way that the annual report is submitted and decided that an annual report review will be added to the Assessor's calendar and December BOA agenda going forward
2. The Board reviewed the final Real Estate Abatements with Linda and will agreed to Harald and Linda's recommendations.
 - a. Joe motions to revise 101 South Shaker Road as presented by Linda; the motion is seconded by Don
 - b. Joe motions to approve Sheehan Rd. as presented by Linda, the motion is seconded by Don
3. The Board reviewed 3ABC applications
4. The Board signed the Motor Vehicle Abatement Report
5. The Board signed a Chapter Land Release
6. The Notary Public, Janet Vellante, notarized the Chapter Land Release Statement

Comments from members of the public:

A tentative date and time were set for the next meeting of the Board on April 23rd at 4:00pm

Date Approved: 4/30/15

Debra M. George



Don Graham



Joe Theriault