

Harvard Agricultural Advisory Commission (HAAC)

Town of Harvard, MA

Minutes of Meeting November, 18 2020

Approved February 24, 2021

Present: Kerri Green (chair), Robert Traver, Matt Varrell, and Frank Carlson

Green called meeting to order at 7:03pm via Zoom.

Minutes Approval

- No minutes were available to approve.

FY22 Budget Submission

Commission discussed quotes for the Harvard Grown brochure. At the delivered design size 11x25.5 quotes from a local company were really high. Members discussed reformatting the design to be a different size to help bring costs down. Varrell suggested using vistaprint.com as they have pretty reasonable prices for bulk printing, and often have sales. Commission reviewed some pricing options and various size options that are smaller than the 11x25.5. The commission determined a 9x16 tri-fold would be best. Green said she would work on reformatting the brochure to work within that format.

Carlson left the meeting at 8:05pm.

Green let members know that the Select Board is asking town volunteers to create a gmail account for town communications. She will forward the email from Julie Doucet.

ACAP Discussion

Varrell said due to low member attendance of the meeting it might be best to postpone diving into the report to when more members are present. Traver and Green agreed.

Varrell motioned to adjourn. Traver seconded. All were in favor.

Meeting adjourned 8:24pm

Minutes Submitted: Kerri Green