



HARVARD FIRE DEPARTMENT



BANNER RULES & REGULATIONS

The Harvard Fire Department has designed and built a banner site by the entrance to Bromfield School.

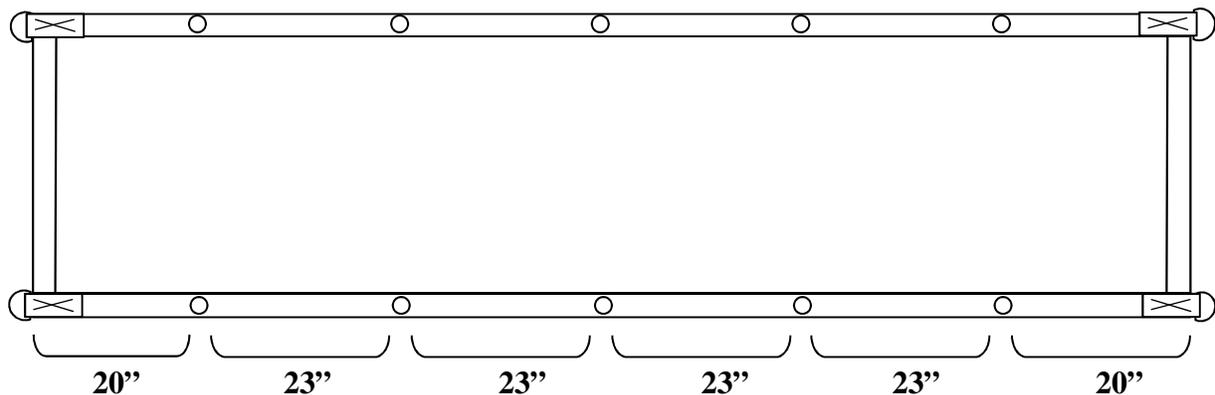
The use of this space is reserved on a first come, first serve basis for Harvard Town Departments and non profit organizations with the Harvard Fire Department having first priority on use of the space. Please note: October is Fire Prevention Month and the department has several banners it uses throughout the month.

Maximum time based on availability is a two-week period.

Space can be reserved by contacting the department banner coordinator at bannerinfo@harvardfire.com.

All BANNERS shall be 3 feet high X 11 feet length with eyelet configuration as shown below. In addition, there shall be windbreaks within the banner.

No banner shall display commercial logos or advertisements.



BANNER DIMENSIONS & CONSTRUCTION DETAILS

1. Banners will be 36" H x 132" W (3 x 11 feet)
2. Sturdy fixed rings will be provided at each corner of the banner
3. Grommets to be spaced as shown – Grommet holes should be ½ " diameter minimum to allow easy attachment of snap shackles
4. A sufficient number of wind breaks must be provided to minimize damage to the banner support hardware